

MINUTES  
ADVISORY COUNCIL FOR LIBRARY PLANNING AND DEVELOPMENT  
Middletown Library Service Center  
April 25, 2018

Members Present:

Ramona Burkey, Bridget Quinn-Carey, Melissa Canham-Clyne, Carl DeMilia, Kimberly Farrington, Karen Jensen, Vincent Juliano, Astoria Ridley, Denise Stankovics

Members Absent:

Jennifer Keohane, Robin Metaj

Others Present:

Lynette Baisden, Dawn La Valle, Kendall Wiggin

I. Call to Order

Carl DeMilia called the meeting to order at 10:05 a.m.

II. Approval of Agenda

Carl DeMilia added Nominations under New Business. Bridget Quinn-Carey MOVED (2nd Denise Stankovics) to approve the revised agenda. PASSED unanimously.

III. Approval of Minutes of February 21, 2018

Denise Stankovics MOVED (2nd Karen Jensen) to approve the minutes of February 21, 2018. PASSED unanimously.

IV. Public Comment

There was none.

V. GENERAL REPORTS AND COMMUNICATIONS

a. Budget/State Library Report – Kendall Wiggin

Ken reported that the proposed Appropriations Committee budget maintains funds for borrowIT CT, and maintains funding for CLC at \$124,000. Ken stated that the level of borrowIT CT funds meets the MOE required for the federal LSTA funds. The State Bond Commission approved funding for library construction grants for the Cromwell Belden Public Library, James Blackstone Library in Branford, Portland Public Library and the E.C. Scranton Library in Madison.

In support of the annual National Library Legislative Day, Ken will accompany CLA representatives on congressional office visits in Washington, D.C. Maria updated the LSTA brochure to include eRate funding efforts in CT.

Ken reported that, Tom Newman submitted a State Library Board fact sheet with proposed changes to the 2018-2019 version of the *State Grant Program for Public Library Construction Timetable and Guidelines* for acceptable applications from public libraries in distressed communities to have priority for grant funding over non-distressed communities. The Board tabled the proposal. Ken will provide ACLPD with copies of the fact sheet that was submitted to the State Library Board

Doris Vieira is the new Fiscal Administrative Manager at the State Library, and comes into her position with fiscal and human resource experience.

b. researchIT CT - Connecticut Digital Library Advisory Board - Dawn La Valle presented a *CSL's IT Services: Fair, Equitable and in Demand* program at the 2018 Connecticut Library Association conference, along with Carl DeMilia, Steve Cauffman and Eric Hansen, giving an update of all the statewide library services which include deliverIT CT, borrowIT CT, researchIT CT, findIT CT, requestIT CT and eGO. Dawn shared an eGO status report from Eric Hansen stating that LYRASIS has the Libraries Online, Inc. (LION) circulation manager up and running. LYRASIS will continue to add more libraries to the Bibliomation and LCI circulation managers for testing in the SimplyE app. All three major library automation systems are up and running with circulation managers.

## VI. Old Business

### a. Update Resource Sharing Committee - Carl and Astoria

Carl DeMilia reported that the Resource Sharing Committee has met three times and that the committee came up with a Resource Sharing definition for CT and is currently working in an interlibrary loan policy for CT. Carl stated that the recommendation from Dawn to have Jeanine Esposito from Innovation Builders to attend a meeting to provide a process for moving forward has been extremely helpful to the group.

### b. Update on Bibliomation/FulFILLment – Carl

Carl stated that Gail Hurley put out a call for libraries to submit their new holding updates for findIT CT. Carl spoke to Equinox to discuss the concerns, functionality and the cost of priority enhancements recommended by the library community.

### c. Update EXCITE Cohort 1 - Dawn

Dawn reported that at the third and last session of Cohort 1 which takes place in May, library teams will come back with their program pitches to a panel of experts from the library, education and business communities to assess and award seed grants. Dawn is recruiting for a standalone boot camp for EXCITE pilot library staff, cohort 1 participants who couldn't attend the training, and for individual librarians who may not have had the opportunity to attend as part of a library team. Dawn has begun recruitment for Cohort 2, and has already received a large number of responses from academic and public libraries across the country. The deadline to apply is June 14 and the training will take place at the Cranston Public Library in Rhode Island.

## VII. NEW BUSINESS

### a. DLD Communications Re: ACLPD

At the February ACLPD meeting, Vincent Juliano suggested producing a document that explains the role of the Advisory Council for Library Planning and Development and how libraries are informed of what ACLPD is doing. Dawn submitted a document, *DLD Methods of Communication Pertaining to ACLPD* that lists the ways in which the Division of Library Development (DLD) disseminates information referencing ACLPD to the library community. Vince stated that Dawn's document addressed his concerns, and he discussed sharing and combining ideas in a joint

effort to mutually benefit everyone. Vince also distributed an informative true or false quiz about ACLPD. The quiz will be included in the May 2018 DLD newsletter.

b. Nominations

Joy Merrill resigned as the representative for library user in Region 6. The membership categories for nominations that are currently vacant are: representatives for persons with disabilities, library users from regions 1, 4, 5 and 6, and institutional libraries. Dawn mentioned that she has some interested applicants and will share the applications with the Nominations Committee when she receives them.

VIII. Adjournment

Vince Juliano MOVED (2<sup>nd</sup> Astoria Ridley) to adjourn the meeting at 10:55 a.m. The next scheduled meeting will be held on June 20, 2018, at the Middletown Library Service Center.

Respectfully submitted,

Lynette Baisden, Recorder