

MINUTES
ADVISORY COUNCIL FOR LIBRARY PLANNING AND DEVELOPMENT
Middletown Library Service Center
April 17, 2019

Members Present:

Ramona Burkey (Chair), Bridget Quinn-Carey, Kimberly Farrington, Patrick Ford, Karen Jensen, Vincent Juliano, Michele Neff, Astoria Ridley, Denise Stankovics, Karen Tatarka

Members Absent:

Melissa Canham-Clyne, Jennifer Keohane

Others Present:

Lynette Baisden, Maria Bernier, Gail Hurley, Dawn La Valle

I. Call to Order

Ramona Burkey called the meeting to order at 10:01 a.m.

II. Approval of Agenda

Karen Jensen MOVED (2nd Astoria Ridley) to approve the agenda of April 17, 2019.
PASSED unanimously.

III. Approval of Minutes of February 20, 2019 meeting

Denise Stankovics MOVED (2nd Karen Tatarka) to approve the minutes of the February 20, 2019 meeting. PASSED with one abstention.

IV. Public Comment

There was none.

V. GENERAL REPORTS AND COMMUNICATIONS

a. Budget/State Library Report – Kendall Wiggin

Dawn La Valle gave a Budget report in Kendall Wiggin's absence. Ken's Appropriations Committee testimony included that the committee "consider a modest increase in the state's investment in libraries by restoring some funding for 4 important programs to maintain a level of statewide service that helps local libraries and the citizens they serve.

In no priority order:

1. Restore state support for the **Statewide Digital Library** by \$415,000
2. Restore state support for the **Connecticut Library Consortium** by \$208,100 to cover at least 30% of its budget. (In the budget under Support Cooperating Library Service Units.)
3. Restore state support for **borrowIT CT** by \$300,000—that's .005% of the overall value of the program
4. Restore \$250,000 to the **Legal Legislative Library Materials** line to secure up-to-date online legal resources as well as purchase new titles for the State Library."

b. researchIT CT - Connecticut Digital Library Advisory Board - Dawn La Valle
Dawn La Valle reported that responses to questions submitted from potential vendors pertaining to the request for proposal (RFP) for research IT have been completed. Vendor proposals are due to CSL by May 1st.

VI. Old Business

a. Update EXCITE Cohort 2, Standalone Boot Camps - Dawn La Valle
Dawn reported that the 2nd standalone book camp, made up of public libraries and 2 academic libraries, has concluded, and that the EXCITE team is moving into the extended portion of the EXCITE grant which consists of Regional Bootcamps. Dawn has started recruiting for the first regional boot camp which will take place in New Jersey in June. Dawn added that Gail Hurley and Maria Bernier have been instrumental in making the EXCITE Transformation for Libraries a success.

b. Professional Development - Dawn La Valle
Dawn distributed *DLD's Continuing Education Offerings FY2018 Report* and the results of the March 2019 Continuing Education Survey. The Division of Library Development has offered 30 Continuing Education (CE) sessions in FY 2018, which have been held in Middletown and off-site. The average number in attendance per session was 15 which is up from an average of 10 attendees from a few years ago. Professional Development and Continuing Education is an integral part of the CSL's DLD Library Services and Technology Act (LSTA) 5-Year Plan. While Steve Cauffman and Dawn have assumed the responsibilities of professional development, all DLD staff contributes to identifying and recommending workshop, webinar and programming opportunities.

c. Update LSTA Guidelines and Statutory Requirements Fed. & State - Maria Bernier
Maria Bernier is the LSTA and eRate Coordinator and serves as the Fiber Project manager. Maria gave a comprehensive overview of the LSTA Grants to States program, guidelines, rules and regulations, reporting and generally how the funding works.

d. Update Access to Justice (ATJ), Working Group on Libraries - Dawn La Valle
Dawn reported that the ATJ Workgroup is continuing its mission and is currently working on a public service announcement which is targeted at self represented parties and has the goal of demonstrating that public libraries are a trusted place to go for assistance with locating legal resources including identifying CT Court Service Centers and law libraries as places where they can go for legal assistance.

VII. New Business

a. NASA@MyLibrary Grant Overview and Activities Planned - Gail Hurley
Gail Hurley reported that CSL was one of 14 other state library agencies awarded the NASA@MyLibrary grant which provides a \$5,000 award to encourage STEM learning with NASA kits filled with resources such as books, facilitation guides, as well as items such as sun ocular glasses, Celestron binoculars, table top telescopes and an infrared thermometer. The Chief Officers of State Library Agencies (COSLA) is one of the chief sponsors of the initiative. Gail has created a DLD LibGuide for the NASA project -

<https://libguides.ctstatelibrary.org/DLD/NASA>. Gail and Dawn La Valle will exhibit a NASA table at the 2019 Connecticut Library Association (CLA) annual conference.

b. Statewide Data Coordinator/Construction Grants Duties - Dawn

Dawn La Valle reported that Data Coordinator, Tom Newman, will be retiring this month, and that his position has been approved to be refilled. In the meantime, Dawn with Steve Cauffman's assistance will be assuming Tom's duties until the position can be filled.

c. New England Regional Resource Sharing Conference Planning – Dawn representing CT along with representatives from Rhode Island and Massachusetts are planning a resource sharing conference with a philosophical perspective. A pre-conference session is being considered at the 2020 New England Library Association (NELA) conference. The goals of the pre-conference include developing a tool kit and guide posts for regional resource sharing best practice.

Ramona Burkey asked that the Urban Library Initiative be placed on the ACLPD June meeting agenda.

VIII. Adjournment

Denise Stankovics MOVED (2nd Kimberly Farrington) to adjourn the meeting at 11:35 a.m. The next scheduled meeting will be held on June 26, 2019, at the Middletown Library Service Center.

Respectfully submitted,

Lynette Baisden, Recorder