MINUTES
ADVISORY COUNCIL FOR LIBRARY PLANNING AND DEVELOPMENT
Virtual Meeting via Zoom
June 17, 2020

Members Present:
Ramona Burkey, Melissa Canham-Clyne, Kimberly Farrington, Patrick Ford, Vincent Juliano, Jennifer Keohane, Michele Neff, Denise Stankovics, Karen Tatarka

Absent: Bridget Quinn-Carey, Karen Jensen, Leah Russell, Karen Townsend

Others Present: Lynette Baisden, Dawn La Valle, Maureen Sullivan

I. Call to Order
Ramona Burkey called the meeting to order at 1:04 p.m.

II. Welcome Maureen Sullivan, Interim State Librarian - Ramona Burkey
Ramona Burkey welcomed Maureen Sullivan to the Advisory Council for Planning and Development (ACLPD) board. Maureen stated that she is happy to be at the Connecticut State Library and to work with the State Library managers and staff.

III. Approval of Agenda
Vincent Juliano MOVED (2nd Denise Stankovics) to approve the agenda of June 17, 2020. All in Favor.

IV. Approval of Minutes of April 15, 2020 meeting
Karen Tatarka was not listed as being present at the meeting. Karen Tatarka MOVED (2nd Vincent Juliano) to approve the amended minutes of the April 15, 2020 ACLPD meeting. All in Favor.

V. Public Comment
There was none.

VI. GENERAL REPORTS AND COMMUNICATIONS
a. Budget/State Library Report - Dawn La Valle
Dawn La Valle stated there was no budget news to report, but appropriation meetings are in the beginning stages.

b. researchIT CT - Connecticut Digital Library Advisory Board - Dawn La Valle
The Connecticut Digital Library Advisory Board (CDLAB) eResource Task Force is taking an intensive look into the database statistics and data. Since March, the demand for Digital Resources has skyrocketed. Brad Bullis has been working with Kymberlee Powe to develop collections including adding summer reading materials. Brad and Dawn met with Michael Rodriguez of UCONN Storrs to consider a pilot enhancing

casual reading items for academic libraries and exploring the possibility of giving non-resident students digital library cards.

VII. OLD BUSINESS

a. Transformation for Libraries Update - Dawn La Valle
Through our Institute of Museum and Library Services (IMLS) Laura Bush 21st Century Programming Grant "Transformation for Libraries - the Futures School", the Connecticut State Library is excited to announce a new live online version of the KEDGE Futures School Natural Foresight® to Connecticut librarians and eventually librarians across the country. Training is scheduled for Colorado, Southeast Florida, Hawaii and Minnesota. The Pacific Territories seldom have the opportunity to participate in innovative professional development training which is of interest to IMLS.

b. Urban Library Task Force Update - Dawn La Valle
The Connecticut State Library's Division of Library Development (DLD) held a virtual 2-day Urban Libraries Professional Development Symposium specific to the needs of urban libraries but applicable to all libraries. Sessions included Social Workers in Libraries, Trauma Informed Customer Service, Economic Outlook and Job Opportunities and many more. Recordings of all sessions are available on the DLD Professional Development Libguide.

 Dawn provided an update on the CARES Act funding which includes Chromebooks and hot spots for prioritized libraries, which includes most of the Urban Task Force libraries and an 18 month subscription to EBSCO Learning Express Jobs and Careers Accelerator that will be available free to all libraries. Urban Library grants will help sustain the CARES Act funded hot spots going forward. Dawn thanked Ramona Burkey for identifying the Urban Libraries goal in the Library Services and Technology Act (LSTA) 5-Year Plan.

c. ACLPD Resource Sharing Committee - "CT Vision for Research Sharing" - Update
The Resource Sharing Committee in-person community dialogues were supplemented by surveys with the same questions sent to groups including school and academic libraries. The Committee will be developing information sessions for the Connecticut library community in the fall, engaging committee members who were recently trained with the Futures School to develop scenarios or stories to explain the goal of the CT Vision for Resource Sharing,

 VIII. NEW BUSINESS
a. Governor's Reopening Libraries Document - Dawn La Valle and Maureen Sullivan
Maureen Sullivan reported that the Connecticut State Library is working on a press release with key points on the reopening of libraries. Libraries must be ready to ensure the safety, health and quality service of their patrons. Maria Bernier continues to update

the COVID 19 libguides and will develop Q&A from the sessions into FAQ's for simple questions.

b. DLD Staffing Update, Steve Cauffman is retiring - Dawn La Valle
Steve Cauffman will be retiring as of August 1 as the requestIT CT Coordinator. Based on current assessment, the position has been developed into an Adult Services Consultant addressing adult services, programming, readers advisory and outreach. Steve has provided years of dedicated knowledge and service to the State Library and he will be missed.

c. MLSC Limited Reopening
Due to a huge demand for services and material for libraries, the Middletown Library Service Center (MLSC) will open for limited curbside service. Appointments can be made for drop off and pick-up at the MLSC. The MLSC will not host any in-house meetings for the near future.

d. deliverIT CT Limited Service
Dawn reported that deliverIT is fully staffed. deliverIT CT Supervisor, Melvin Resto has trained the two new drivers that came on board in April. The service has moved to contact-less using storage sheds and key access to libraries. The drivers are conducting a limited clean out service to clear away any backlogs of material left after the suspension of the service on March 16 due to the COVID-ros19 pandemic. Regular deliverIT CT service will start in the next few weeks, as some libraries begin to open.

IX. Adjournment
Denise Stankovics MOVED (2nd Jennifer Keohane) to adjourn the meeting at 1:52 p.m. The next scheduled meeting will be held on August 19, 2020.

Respectfully submitted,

Lynette Baisden